

**EDMONDSLEY PARISH COUNCIL**

**Angela Foster - Parish Clerk / RFO**

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07 May 2021

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
(Councillors G Wheatley (chair), J Curry, J Armstrong and M Ballantyne)

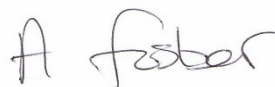
Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be in the Parish Hall on **Thursday 13 May 2021 at 6.45pm**.

**BUSINESS**

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Vacancy – after the recent election, two vacancies exist. The Council are now able to co-opt. The Clerk to advertise.
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 4 March 2021 January 2021 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

**Yours faithfully**



**Angela Foster  
Parish Clerk**

## 7. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received

- No applications received

To note if any update on the proposed development at Braeside

- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

- c) Allotments - to note any update.

- d) Future events to be held – to note dates of next event(s) and discuss who is available to help out

This item to be put on hold until the current situation of Covid 19 is over

- e) Opening up the hall – to discuss restrictions still in force / risk assessment to open up the hall to users. To agree to opening the hall to users

- f) Laptop – the clerk has requested a new laptop as the one she is uses has reached end of life. To agree to purchase one at cost of up to £400 + VAT. The Clerk to raise a cheque if agreed.

- g) Accounts – to approve Aprils accounts.

- h) To confirm that the council continue to meet the qualifying criteria and consider the council are exempt from external audit.

To note internal auditors comments - to consider and approve the Annual Accounts and to sign the Governance / Statement of Accounts and agree to send off exempt certificate to Mazars.

- i) SLA for asbestos and PAT testing – the Clerk and Chair to sign the agreement and arrange payment

- j) It's your Neighborhood project – Cost for planters at £25.00 each (6 required) plus compost. To arrange site meeting to discuss planting.

- k) County Councillors update - to receive any update

- l) Correspondence – (for discussion / decision / action)

- Nothing received

- m) To consider any correspondence received after agenda was published (information only)

- n) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## **8. FINANCIAL MATTERS**

### **Payments - The following to be approved and paid by cheque following the meeting**

- That the sum of £702.52 via S/O be paid to Mrs A Foster - Parish Clerk (March/April 2021 wage).
- That the sum of £120.94 be paid to Mrs E Curry - Caretaker (March/April 2021 wage).
- That the sum of £30.20 be paid to HMRC – via Mrs A Foster
- That the sum of £26.00 be paid via S/O to E On – Gas supply
- That the sum of £43.00 be paid via S/O to Eon – Electric supply
- That the sum of £100.00 be paid to Mrs R Routledge – internal auditor
- That the sum of £300.00 be paid to Four Seasons – planter
- That the sum of £30.72 be paid to Mr G Wheatley – plants/litter pickers
- That the sum of £467.70 be paid to DCC – SLA agreement
- That the sum of £150.00 be paid to Mrs A Foster – planters
- That the sum of £114.13 be paid to CDALC – annual subscriptions
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### **Receipts – that the following amounts be noted:**

- That the sum of £9,070.89 was received – precept and LCTSS grant

## **9. DATE AND TIME OF NEXT MEETING**

Thursday 1 July 2021 at 6.30pm.