

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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24 February 2022

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (Chair), M Ballantyne J Curry and J Armstrong)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be in the Parish Hall on **Thursday 3 March 2022 at 6.30pm.**

BUSINESS

1. To receive apologies for absence

As Cllr Paterson has missed 6 months he is now disqualified, the Clerk contacted electoral services and notice of vacancy to be displayed.

2. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 13 January 2022 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully



Angela Foster, Parish Clerk

7. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning** - To consider planning applications received – see appendix A (none received)
- b) Planning appeal for 171 dwellings – to discuss if any update re the appeal held on 25 January.
- c) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- d) **Allotments/Leisure gardens** - To note any update.
- To note any update. To discuss training event. To discuss if Parish Council to pay for the pest control for the gardens. To discuss joining the national Allotment Association, 10% reduction in cost from the training, giving it £66.40 this year.
- Decision needed** To agree / disagree to paying for pest control contract at a cost of £1,020, to agree to joining the Allotment Association. The Clerk to arrange payment and application form.
- e) **Gates at entrance to leisure gardens** – To discuss if any new quote received
- Decision needed** To agree to getting the gates erected
- f) **County Councillors update** – To receive any update
- g) **Notice board at the Post Office** – To note update from planning and costs involved.
- Decision needed** To agree not to install the notice board and ask the Post Office to display any notices.
- h) **Future events to be held** – To note dates of next event(s) and discuss who is available to help out.
- Queens Platinum Jubilee – to discuss holding an event June 2022 – date previously agreed as Saturday 4th June. To discuss what activities to carry out. To discuss if want to give gifts to the children of the Parish.
- i) **Website** – As the current website is on a free platform, the accessible issues are apparent. A cost of a new website from a local company to create a new one and maintain with ongoing help and support is £329.00 and £119 per year afterwards.
- Decision needed** To agree to having new website created
- j) **Annual Parish Meeting** – To discuss which date to hold the meeting. Before 1 June 2022
- k) **Accounts** – To approve bi monthly accounts.

l) **Policies** –

- Risk Assessment - to review and accept annual risk assessment policy
- Statement of internal Control - To review and approve the policy
- Risk Assessment for litter picking

The Chair to sign the documents off

- m) **Audit** – To agree to Rita Routledge being internal auditor, to approve the review process and to consider the outcome of the review of the effectiveness of Internal Audit. The cost will be £50 per half day approx 2 to 3 half days
- n) **It's your Neighbourhood project** – To note unsuccessful in the funding bid.
- o) **Account payments online** – The Clerk submitted the paperwork for online payments, this has now been implemented. Payments to be paid via BACS for future payments
- p) **Newsletter** – to discuss content for the next newsletter and agree to go to print before the Jubilee event.
- q) **To consider any correspondence received after agenda was published (information only)**
- r) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8. FINANCIAL MATTERS

Payments - The following to be approved and paid by cheque following the meeting

- That the sum of £702.52 via S/O be paid to Mrs A Foster - Parish Clerk (January/February 2022 wage). The Clerk to pay tax direct out of this salary.
- That the sum of £123.64 be paid to Mrs E Curry - Caretaker (January/February 2022 wage).
- That the sum of £30.80 be paid to HMRC – via Mrs A Foster
- That the sum of £70.00 be paid via S/O to E On – Gas supply
- That the sum of £26.00 be paid via S/O to Eon – Electric supply
- That the sum of £90.00 be paid to CDALC – training
- That the sum of £88.52 be paid to Mrs A Foster – litter picking equipment/ink
- That the sum of £126.97 be paid to Mr G Wheatley – supplies for hall

Receipts – that the following amounts be noted:

- £60.00 was received from Judo – room hire
- £60.00 was received from Boxing Club
- £45.00 was received from Real Life Options

9. DATE AND TIME OF NEXT MEETING

Thursday 5 May 2022 at 6.30pm – to note the Annual Meeting of the Council will be held prior to full council meeting.