

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

4 Stainmore Drive
Great Lumley
Chester le Street
DH3 4SH
0191 3881417

edmondsley.parish@sky.com

02 July 2020

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (chair), J Curry, A Hall, G Parking and J Armstrong)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held **in the grounds** at Edmondsley Parish Hall **not in the building** on **Thursday 9 July 2020 at 6.30pm** (Please note this is one week later than originally planned)

Due to the current situation with Covid 19, all meetings were cancelled from March onwards. As under new legislation the Chair to remain in place until May 2021

BUSINESS

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 5 March 2020 (copy attached)
6. To receive and approve the minutes of the extraordinary meeting held on 19 March 2020 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

Yours faithfully



Angela Foster

8. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received

DM/20/00797/FPA Mrs Lesley Richardson Two storey rear extension
27 Jubilee Close
Edmondsley
Durham, DH7 6HB

- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

- c) Allotments - to note any update

- d) To confirm that the council continue to meet the qualifying criteria and consider the council are exempt from external audit.

To note internal auditors comments - to consider and approve the Annual Accounts and to sign the Governance / Statement of Accounts and agree to send off exempt certificate to Mazars.

- e) Future events to be held – to note dates of next event(s) and discuss who is available to help out

- Christmas carols - to consider if thinking of holding, or putting off till end of year for decision.

- f) Accounts – to approve bi monthly accounts (these accounts will be from April 2020)

- g) County Councillors update - to receive any update

- h) Policies - To approve the list of policies, previously circulated, these are from May:

- Standing Orders
- Financial Regulations
- Asset Register
- Freedom of Information
- Data Protection
- Complaints

July policies:

- Public Participation
- Hire agreement for one off lettings

- i) Request for grant from Citizens Advice - if approved to raise cheque
- j) Speeding cars around the Village - to discuss what steps can be taken
- k) Hall improvements - DCC are ready to do the asbestos inspection on 12 July. Need someone to let them in. Depending on results, it might be able to order the flooring. The cost of the flooring might have gone up. To decide if to go ahead with flooring with improvement via email if costs have risen.
- l) Correspondence – (for discussion / decision / action)
 - Thank you letters received from Sacriston Enterprise Workshop and Sacriston Parish Council for the donation given
 - Code of Conduct out for review from NALC - any comments to be sent to CDALC
 - Training programme - a 3 session training will take place online. If interested to book your place, you must attend all 3.
- m) To consider any correspondence received after agenda was published (information only)
- n) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

9.FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

(a) **Payments**

Recommended – that the following payments be agreed:

These payments were approved by the Chairman giving delegated powers to the Clerk to make payments

- (1) That the sum of £113.90 be paid to Mrs E Curry (March/April)
- (2) That the sum of £114.50 be paid to CDALC
- (3) That the sum of £2,275 be paid to RMAC - boiler
- (4) That the sum of £100.00 be paid to Sacriston Parish Council - grant
- (5) That the sum of £300.00 be paid to Sacriston workshop - grant
- (6) That the sum of £615.14 be paid to Came and Co - annual insurance
- (7) That the sum of £75.00 be paid to Mrs R Routledge - internal auditor

These payment to approve and raise cheque

- (8) That the sum of £683.66 be paid via S/O to Mrs A Foster (May/June)
- (9) That the sum of £120.94 be paid to Mrs E Curry (May/June)
- (10) That the sum of £58.60 be paid to HMRC - via Mrs A Foster (this is for 4 month)
- (11) That the sum of £80.00 be paid via S/O to E-on - electricity
- (12) That the sum of £82.00 be paid via S/O to E-on - new gas supply
- (13) That the sum of £14.64 be paid to Mrs A Foster - postage

(b) **Receipts**

Recommended – that the following amounts be noted:

- (1) That the sum of £8,017.00 was received from DCC - precept and LCTSS grant

10. DATE AND TIME OF NEXT MEETING

Thursday 3 September 2020 to commence at 6.30pm