

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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26 February 2021

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (chair), J Curry, A Hall, G Parkin, J Armstrong and M Ballantyne)

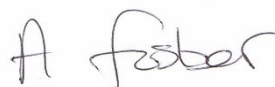
Dear Sir / Madam

You are hereby summoned to attend a virtual meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held via zoom on **Thursday 4 March 2021 at 6.30pm**. An invitation will be sent prior to the meeting.

BUSINESS

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 14 January 2020 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully



**Angela Foster
Parish Clerk**

7. PARISH MATTERS AND ON-GOING ITEMS:

a) To consider planning applications received

- No applications received

To note if any update on the proposed development at Braeside

b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

c) Allotments - to note any update.

d) Future events to be held – to note dates of next event(s) and discuss who is available to help out

This item to be put on hold until the current situation of Covid 19 is over

e) Hall hire charges – to discuss / agree to raising the charges to hire the hall

f) Accounts – to approve bi monthly accounts.

g) Audit - agree to Rita Routledge being internal auditor, to approve the review process and to consider the outcome of the review of the effectiveness of Internal Audit. The cost will be £50 per half day approx 2 to 3 half days

h) It's your Neighborhood – to note have been awarded £500 to do planting in and around the village. This must be match funded by the Parish. To agree to what areas to concentrate on. The cost for the large sleeper planters is £300 each.

i) County Councillors update - to receive any update

j) Policies - To approve the list of policies, previously circulated

- Risk Assessment - to review and accept annual risk assessment policy
- Statement of internal Control - To review and approve the policy

k) Correspondence – (for discussion / decision / action)

- Elections room hire 6 May – to note a risk assessment will be carried out on the hall.

l) To consider any correspondence received after agenda was published (information only)

m) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8. FINANCIAL MATTERS

Payments - The following to be approved and paid by cheque following the meeting

- That the sum of £702.52 via S/O be paid to Mrs A Foster - Parish Clerk (January/February 2021 wage).
- That the sum of £120.94 be paid to Mrs E Curry - Caretaker (January/February 2021 wage).
- That the sum of £30.20 be paid to HMRC – via Mrs A Foster
- That the sum of £26.00 be paid via S/O to E On – Gas supply
- That the sum of £43.00 be paid via S/O to Eon – Electric supply

Receipts – that the following amounts be noted:

- None received

n)

9. DATE AND TIME OF NEXT MEETING

Thursday 13 May 2021 at 6.30pm. Possibly a virtual meeting (one week later due to elections taking place in the hall. To note legislation only in place until 6 May for virtual meetings. The Clerk to check out if able to meet in person.