

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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30 October 2020

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (chair), J Curry, A Hall, G Parking, J Armstrong and M Ballantyne)

Dear Sir / Madam

You are hereby summoned to attend a virtual meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held via zoom on **Thursday 5 November 2020 at 6.30pm**. An invitation will be sent prior to the meeting.

BUSINESS

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 3 September 2020 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully



**Angela Foster
Parish Clerk**

7. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received
 - No applications received
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- c) Allotments - to note any update. To discuss several plots being untidy.
- d) Future events to be held – to note dates of next event(s) and discuss who is available to help out

Agree to not hold the Christmas event and discuss holding Easter event at the January meeting.

- e) Accounts – to approve bi monthly accounts.
- f) Draft budget - to be discussed and final agreement at the January meeting in readiness for precept setting. To note the LCTRS grant of £1,005, possibly the last year to receive.
- g) County Councillors update - to receive any update
- h) Policies - To approve the list of policies, previously circulated

Delegation and Anti Fraud

- i) Office 365 - to agree to purchasing the software for the Clerks laptop. This should help improve the website to be accessible. If not then an updated laptop will need to be purchased. The cost is approx £59.99 per year.
- j) Clerks salary - To note National Joint Council for Local Government Services (NJC) has agreed the new pay scale and will be backdated from April
- k) Letter to bank - to agree to sign the letter so the Clerks salary will be paid from December by standing order.
- l) Hall improvements - To note when decorating will be complete. To agree to getting floor laid at (original quote has increased by £500) £4,091.70 or a cheaper quote at £3,511.70.

Cllrs Liddle/Wilson to note have agreed funding half via members fund

- m) Asbestos report - to note costs to clear the asbestos is £675 + vat and £200 for air monitoring. To agree/disagree to carrying out the work.
- n) Correspondence – (for discussion / decision / action)
 - Nothing received

- o) To consider any correspondence received after agenda was published (information only)
- p) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8.FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

(a) Payments

Recommended – that the following payments be agreed:

- (1) That the sum of £683.66 be paid via S/O to Mrs A Foster (September/October)
- (2) That the sum of £66.01 be paid to Mrs A Foster - backdated salary from April
- (3) That the sum of £120.94 be paid to Mrs E Curry (September/October)
- (4) That the sum of £30.20 be paid to HMRC - via Mrs A Foster (September/October)
- (5) That the sum of £80.00 be paid via S/O to E-on - electricity
- (6) That the sum of £43.00 be paid via S/O to E-on - new gas supply (reduced)
- (7) That the sum of £109.00 be paid to SLCC - subscription
- (8) That the sum of £400.00 be paid to Mr S Curry - grass cutting
- (9) That the sum of £102.09 be paid to Mr G Wheatley - reimbursement for paint

(b) Receipts

Recommended – that the following amounts be noted:

- (1) Nothing received

9. DATE AND TIME OF NEXT MEETING

Thursday 14 January 2021 to commence at 6.30pm - this is one week later due to Christmas holidays. To be via zoom unless restrictions are lifted on Covid 19