

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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08 March 2019

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (chair), D McAllister, J Curry, A Hall, H Gregory and G Parking)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held at Edmondsley Parish Hall on **THURSDAY 14 MARCH 2019 at 6.30pm**

BUSINESS

1. To receive and accept apologies for absence
2. To note no election was called for Cllr McAllisters resignation, the council are therefore able to co-opt - to consider all applications received for co-option (if successful) that candidate to sign declaration of acceptance and take place on the council.
3. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 10 January 2019 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

Yours faithfully



**Angela Foster
Parish Clerk**

8. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received
No applications received
To note any update regarding Mini Moos application
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- c) Allotments - To note any update from Cllr Wheatley. To discuss which gardens have not complied with first letter, to agree to sending second and final letters out
- d) Future events to be held – to note dates of next event(s) and discuss who is available to help out
 - Nothing to be discuss - newsletter to go out asking for suggestions from residents
- e) County Councillors update - To receive any update (for information only)
- f) Accounts - To agree bi-monthly accounts
- g) Defibrillator - to note any update
- h) Chairs - To discuss and agree to purchasing more chairs costs approx £12 each plus vat - to agree to how many to order
- i) Risk Assessment - to review and accept annual risk assessment policy
- j) Annual Parish Meeting - to discuss holding the meeting after the May meeting, to discuss layout of meeting
- k) Audit - agree to Rita Routledge being internal auditor, *to approve the review process and to consider the outcome of the review of the effectiveness of Internal Audit. The cost will be £50 per half day approx 2 to 3 half days.*
- l) Statement of internal Control - To review and approve the policy
- m) Policies to update / adopt
 - Public participation
 - Room hire for one off users
- n) Back door - to discuss purchasing a new back door - to receive quotes
- o) Carpet - to agree to boxing group purchasing and laying a carpet in the hall
- p) Letter to HSBC re Clerks salary - 2 members to sign letter to inform of salary increase effective from April 2019 to commence May 2019

- q) Correspondence – (for discussion / decision / action)
- Co Durham Plan Preferred Options - to discuss sustainable development. To note this is not an official request to develop
- r) To consider any correspondence received after agenda was published (information only)
- s) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

9. FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

Payments

Recommended – that the following payments be agreed:

- (1) That the sum of £533.76 be paid to Mrs A Foster - (January/February)
- (2) That the sum of £130.80 be paid direct from clerk to HMRC - (January/February)
- (3) That the sum of £34.00 be paid via S/O to E-on - electricity
- (4) That the sum of £108.72 be paid to Mrs E Curry - (January/February)
- (5) That the sum of £27.00 be paid to HMRC - (January/February)
(E Curry via Mrs A Foster)

(a) **Receipts**

Recommended – that the following amounts be noted:

- (1) That the sum of £96.00 from Judo for January/February
- (2) That the sum of £96.00 from Boxing for January/February
- (3) That the sum of £108.00 from Wrestler January/February)

10. DATE AND TIME OF NEXT MEETING

Thursday 2 May 2019 to commence at 6.30pm with Annual Meeting of the Council followed by full council meeting followed by Annual Parish Meeting