

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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29 April 2022

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (Chair), M Ballantyne J Curry and J Armstrong)

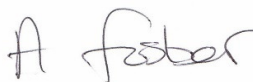
Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be in the Parish Hall on **Thursday 5 May 2022 at 6.30pm.**

BUSINESS

1. To receive apologies for absence
2. Vacancy – one application received for the two position currently available. If that person successful will sign the declaration of acceptance and take their seat on the council.
3. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 3 March 2022 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

Yours faithfully



Angela Foster, Parish Clerk

7. PARISH MATTERS AND ON-GOING ITEMS:

a) **Planning** - To consider planning applications received – see appendix A (none received)

b) Planning appeal for 171 dwellings – to note the appeal has been refused

c) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

d) **Allotments/Leisure gardens** - To note any update.

To note Clerk used delegated powers to approve payment to get rubble removed at a cost of £90. A skip is also required to get rid of remaining rubbish. Cllr Ballantyne to give a brief update re the recent training undertaken.

e) **Questions for the County Councillors**

Dog fouling/lights at Jubilee Close / high pitched noise – To ask if the dog fouling complaint has been dealt with. To see if any update re the lights that have been removed at Jubilee Close. To see if anything can be done re the high pitched noise coming from Charlton Fence.

f) **County Councillors update** – To receive any update

g) **Audit** - To confirm that the council continue to meet the qualifying criteria and consider the council are exempt from external audit.

To note internal auditor's comments - to consider and approve the Annual Accounts and to sign the Governance / Statement of Accounts and agree to send off exempt certificate to Mazars. The Clerk to advertise the public rights on 1 July 2022

h) **Container** - To discuss if purchasing a container to place outside would be useful, Cllr Ballantyne to bring costs to the meeting

Decision needed To agree / disagree to purchasing a container

i) **Future events to be held** – To note dates of next event(s) and discuss who is available to help out.

Queens Platinum Jubilee – to discuss final arrangements and what other costs will be incurred. If any agree for the Clerk to arrange payment.

To agree to pay £240 for buffet / £50 face painter / £65 for bouncy castle on the day of the event.

j) **Website** – The new website is ready and now live. It will be advertised to the local residents

- k) **Insurance** – The annual insurance renewal is due June, however no quote received yet. The Clerk to arrange payment. The council are still in a 3 year deal with Came and Co.
- l) **Policies** – all policies approved at the Annual Meeting of the Council.
- m) **Clerks Salary** – A letter to be signed to be sent to the bank to change the Clerks salary as agreed at the last meeting.
- Decision needed** Cllrs Wheatley and Ballantyne to sign
- n) **Caretakers salary** – As the salary is always one month behind it makes accounting difficult.
- Decision needed** – To agree to paying monthly via BACS along with the tax and to agree to paying the extra month in this financial year so it will be up to date (recommendation from the auditor). If agreed the Clerk to make payment in May.
- o) **Correspondence**
- Nothing received
- p) **To consider any correspondence received after agenda was published (information only)**
- q) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8. FINANCIAL MATTERS

Payments - The following to be approved and paid by cheque following the meeting

- That the sum of £715.00 via S/O be paid to Mrs A Foster - Parish Clerk (April/May 2022 wage). The Clerk to pay tax direct out of this salary.
- That the sum of £6.24 be paid to Mrs A Foster – salary from April until letter received at bank.
- That the sum of £127.75 be paid to Mrs E Curry - Caretaker (March/April 2022 wage).
- That the sum of £65.93 be paid to Mrs E Curry (May salary)
- That the sum of £48.20 be paid to HMRC (March/April/May) – via Mrs A Foster
- That the sum of £70.00 be paid via S/O to E On – Gas supply
- That the sum of £26.00 be paid via S/O to Eon – Electric supply
- That the sum of £78.88 be paid to CDALC – subscription
- That the sum of £20.00 be paid to Northern Allotments (paid)
- That the sum of £24.89 be paid to Mrs A Foster – supplies for Jubilee event
- That the sum of £24.88 be paid to Mr G Wheatley – supplies Jubilee
- That the sum of £124 be paid to Aztec - newsletter
- That the sum of £55.08 be paid to Wel Medical – pads for defibrillator
- That the sum of £170.48 be paid to Net Island balance for website (paid)

- That the sum of £11.89 be paid to M Ballantyne – Jubilee supplies
- That the sum of £90 be paid to get rubble removed
- That the sum of £75 be paid to Liam Mallaby – garden waste removal (if agreed)
- That the sum of £530 be paid to J Chapman skip hire (paid)
- That the sum of £100 Be paid to Mrs R Routledge – internal auditor

Receipts – that the following amounts be noted:

- That the sum of £9,220.46 received from DCC precept/grant
- That the sum of £60.00 was received from Judo – room hire
- That the sum of £50.00 was received from school re end of year room hire

9. DATE AND TIME OF NEXT MEETING

Thursday 7 July 2022 at 6.30pm