

**EDMONDSLEY PARISH COUNCIL**

**Angela Foster - Parish Clerk / RFO**

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28 October 2022

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
(Councillors G Wheatley (Chair), M Ballantyne J Curry and J Armstrong)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be in the Parish Hall on **Thursday 3 November 2022 at 6.30pm.**

**BUSINESS**

1. To receive apologies for absence
2. No election was called for the recent resignation. The Council are therefore able to co-opt. Two vacancies – two candidates applied. If successful they will sign their declaration of acceptance and take their place on the council with immediate effect. If those candidates are associated with the allotments, they need to sign the dispensation form.
3. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 8 September 2022 (copy attached)
7. To receive and approve the minutes of the extraordinary meeting held on 19 September 2022 (copy attached)
8. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
9. Parish matters and on-going items (attached)
10. To accept financial matters (attached)
11. To note date of next meeting

**Yours faithfully**



**Angela Foster, Parish Clerk**

## 8. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning** - To consider planning applications received – see appendix A (none received)
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- c) **Allotments/Leisure gardens** - To note any update.  
To receive any update. To discuss meeting held with Northern Allotments Association
- d) **Concrete posts outside Parish Hall** – They are starting to crumble and become dangerous. Cost to remove was received at £700.  
**Decision needed** Agree to have the posts removed
- e) **Wooden fence at path behind Parish hall** - The fence is in a dangerous state, to discuss who is responsible for the fence and if DCC to ask if can be removed or repaired.
- f) **Questions for the County Councillors**
- g) **County Councillors update** – To receive any update
- h) **Phone for Clerk** – As per correspondence received from CDALC, the Clerk should have a parish phone  
**Decision needed** Agree to purchase a phone and a sim, the Clerk to look for the best sim only deal
- i) **Bank mandate** -To discuss putting extra councillors on the bank mandate and remove those not on the council any longer  
**Decision needed** To agree to which other councillors wish to be on the mandate
- j) **Accounts** – To approve bi-monthly accounts
- k) **Draft budget** – To discuss the draft budget, to be prepared and set before January
- l) **Notice Board** – The current notice board is starting to rot. To discuss replacing with a new one, costs ranging from £470 - £590  
**Decision needed** – To agree to purchase new one
- m) **Grass cutting** – To discuss putting the grass cutting out to tender  
**Decision needed** – To agree to putting it out to tender

- n) **Future events to be held** – To note dates of next event(s) and discuss who is available to help out.

Christmas event – To discuss anything that still needs sorting for the events

- o) **Policies** – Delegation – to approve and Chair sign

- p) **Correspondence**

Great North East Ambulance are asking for a donation

**Decision needed** To agree/disagree to give donation, if agreed the Clerk to arrange payment

- q) **To consider any correspondence received after agenda was published (information only)**

- r) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## 9. FINANCIAL MATTERS

**Payments - The following to be approved and paid by BACS following the meeting**

- That the sum of £702.52 via S/O be paid to Mrs A Foster - Parish Clerk (October/November 2022 wage). The Clerk to pay tax direct out of this salary.
- That the sum of £12.48 be paid to Mrs A Foster – salary from October/November
- That the sum of £65.93 be paid to Mrs E Curry - Caretaker (October 2022 wage) (Paid)
- That the sum of £65.73 be paid to Mrs E Curry – Caretaker (November 2022)
- That the sum of £16.40 be paid to HMRC (October) – via Mrs A Foster (paid)
- That the sum of £16.40 be paid to HMRC (November) – via Mrs A Foster
- That the sum of £70.00 be paid via S/O to E On – Gas supply
- That the sum of £26.00 be paid via S/O to Eon – Electric supply
- That the sum of £400.00 be paid to Mr L Mallaby – grass cutting
- That the sum of £179.27 be paid to Mrs A Foster – mugs/ tables / cutlery
- That the sum of £128.00 be paid to Aztec – Newsletter
- That the sum of £220.00 be paid to Candy Kids – xmas disco
- That the sum of £112.00 be paid to SLCC – Clerks membership

**Receipts** – that the following amounts be noted:

- That the sum of £110.00 was received from Real Life Options

## **10. DATE AND TIME OF NEXT MEETING**

Thursday 11 January 2023 at 6.30pm (to note this is one week later)