

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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04 May 2023

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (Chair), J Curry, J Armstrong, M Couzens, K Couzens and
A Hodgson)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL**
which will be in the Parish Hall on **Thursday 4 May 2023 at 6.30pm.**

BUSINESS

1. To receive apologies for absence
2. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 16 March 2023 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully



Angela Foster, Parish Clerk

7. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning** - To consider planning applications received – see appendix A (none received)
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- c) **Allotments/Leisure gardens** - To note any update.
- d) **Questions for the County Councillors**
- Is any news on number signs at Jubilee Close
- e) **County Councillors update** – To receive any update
- f) **Entrances to Braeside and Jubilee Close** – To discuss local issues with parking and ask if yellow lines would be able to be installed.
- g) **Audit** - To confirm that the council continue to meet the qualifying criteria and consider the council are exempt from external audit.
- To note internal auditor’s comments - to consider and approve the Annual Accounts and to sign the Governance / Statement of Accounts and agree to send off exempt certificate to Mazars. The Clerk to advertise the public rights on 3 July 2023
- h) **Cooker** – To discuss purchasing a cooker at cost between £400 - £450
- Decision needed To agree to purchasing a new cooker
- i) **Future events to be held**
- To discuss if any other events to be held in the coming months.
- j) **Planting** – To discuss dates to start the planting. To discuss planting a wild flower bed.
- k) **Policies** – All policies approved at the Annual Meeting of the Council.
- l) **Caretakers salary** – To note the minimum wage has been increased and the caretaker to be paid £10.42 per hour. This took affect from April.
- m) **Pay dates** – To note internal auditor’s suggestion of paying the salaries after the tax has been worked out, this will avoid tax issues occurring.

n) **Correspondence**

Nothing received

o) **To consider any correspondence received after agenda was published (information only)**

p) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8. FINANCIAL MATTERS

Payments - The following to be approved and paid by BACS following the meeting

- That the sum of £698.20 be paid to Mrs A Foster – April/May salaries
- That the sum of £68.80 be paid to HMRC – paid direct by Mrs Foster
- That the sum of £72.30 be paid to Mrs E Curry – April salary (Paid)
- That the sum of £18.00 be paid to HMRC – via Mrs Foster (Paid)
- That the sum of £72.30 be paid to Mrs E Curry – May salary
- That the sum of £18.00 be paid to HMRC – via Mrs Foster
- That the sum of £835.01 be paid to Gallagher Insurance (3 year deal)
- That the sum of £79.52 be paid to CDALC – subscription
- That the sum of £70.00 be paid via S/O to E On – Gas supply
- That the sum of £50.04 be paid via S/O to Eon – Electric supply
- That the sum of £8.00 be paid to HSBC – bank charges
- That the sum of £5.00 be paid to Mrs A Foster – mobile phone
- That the sum of £39.79 be paid to Anglian Water
- That the sum of £200.00 be paid to T Paterson – electrical work in kitchen (Paid)
- That the sum of £176.63 be paid to Mr G Wheatley – Easter event reimbursement (Paid)

Receipts – that the following amounts be noted:

- That the sum of £9,428.78 received from DCC precept/grant
- That the sum of £60.00 was received from Boxer – room hire

9. DATE AND TIME OF NEXT MEETING

Thursday 6 July 2023 at 6.30pm