

**EDMONDSLEY PARISH COUNCIL**

**Angela Foster - Parish Clerk / RFO**

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1 September 2023

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
(Councillors G Wheatley (Chair), J Curry, J Armstrong and  
A Hodgson)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL**  
which will be in the Parish Hall on **Thursday 7 September 2023 at 6.30pm.**

**BUSINESS**

1. To receive apologies for absence
2. Vacancies – As Mr and Mrs Couzens resigned from the Parish during the August recess, electoral services were informed of the two vacancies and a notice of election was posted. As there were no interest, the council are now able to co-opt. Two applications received for co-option. If successful they will sign their declaration of acceptance take their seats on the council immediately.
3. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 6 July 2023 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

**Yours faithfully**



**Angela Foster, Parish Clerk**

## 8. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning** - To consider planning applications received – (none received)
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

- c) **Allotments/Leisure gardens** - To note any update.

A quote for harris fencing has been received £820.20.

A quote for a small fence around the Parish Hall has come in at £2,092.80

**Decision needed** To agree/disagree to funding the above fencing if the County Councillors are unable to.

- d) **Overgrown land** – Residents complaining about overgrown land at back of Fleece Cottages and the Reed Beds

To discuss who owns the land at Fleece Cottages and the reply from DCC Public rights of Way re the Reed Beds.

- e) **Questions for the County Councillors**

- f) **County Councillors update** – To receive any update

- g) **Accounts** – To approve bi monthly accounts

- h) **Embankment at Parish Hall**

To discuss quotes received for securing the crumbling wall at the Parish Hall.

- i) **Parish emails** – The web designer has sourced a gov.uk domain email for all Councillors and the Clerk. This will be more efficient, and the Clerk will have more control over emails if Councillors leave. The cost would be £428.80. The Clerk recommends doing this to keep the Parish secure.

**Decision needed** To agree/disagree to creating new email addresses for the Councillor and the Clerk

- j) **TV licence** – Applying for a TV licence to be discussed. The cost would be £159.00 annually.

Decision needed To agree/disagree to applying for a licence.

- k) **Future events to be held**

To discuss if holding a Christmas event, if so to start making arrangements.

- l) **Floor Cleaner** – The caretaker has requested a floor cleaner, the cost is approx. £100

- Decision needed** To agree to purchasing a new floor cleaner
- m) **Policies** - Public Filming, Equality and Diversity and Dignity at Work to approve.
- n) **Correspondence**  
Nothing received
- o) **To consider any correspondence received after agenda was published (information only)**
- p) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## 9. FINANCIAL MATTERS

### **Payments - The following to be approved and paid by BACS following the meeting**

- That the sum of £767.00 be paid to Mrs A Foster – August/September salaries (The clerk no longer has to pay tax)
- That the sum of £72.30 be paid to Mrs E Curry – August salary (Paid)
- That the sum of £18.00 be paid to HMRC – via Mrs Foster (Paid)
- That the sum of £72.30 be paid to Mrs E Curry – September salary
- That the sum of £18.00 be paid to HMRC – via Mrs Foster
- That the sum of £122.18 be paid via S/O to E On – Gas supply
- That the sum of £50.04 be paid via S/O to Eon – Electric supply
- That the sum of £8.00 be paid to HSBC – bank charges
- That the sum of £5.00 be paid to Mrs A Foster – mobile phone
- That the sum of £550.00 be paid to TM Travel (via Mr Wheatley) (paid)
- That the sum of £60.00 be paid to Mr T Paterson – cooker installation (paid)
- That the sum of £389.00 be paid to Mrs A Foster – cooker (paid)
- That the sum of £796.00 be paid to Mrs A Foster – picnic benches (paid)

### **Receipts – that the following amounts be noted:**

- That the sum of £120.00 was received from Judo – room hire
- That the sum of £270.00 was received from Twinkle Toes – room hire
- That the sum of £550.00 was received from DCC – coach hire from Members fund
- That the sum of £613.00 was paid via Mrs A Foster – room hire received and allotment rent

## 10. DATE AND TIME OF NEXT MEETING

Thursday 2 November 2023 at 6.30pm