

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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02 May 2024

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors G Wheatley (Chair), J Curry, J Armstrong, A Hodgson, D McAllister and
D Preston)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL**
which will be in the Parish Hall on **Thursday 9 May 2024 at 6.30pm.**

BUSINESS

1. To receive apologies for absence
2. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 7 March 2024 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully



Angela Foster, Parish Clerk

7. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning** - To consider planning applications received – see appendix A (none received)

DM/24/01030/CEU, Former Blackhouse WMC, Beechville, Edmondsley, DH7 6ED

Certificate of lawful use application to change the use from public house (Use Class Sui-Generis) into a dwellinghouse (Use Class C3)

- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

- c) **Allotments/Leisure gardens** - To note any update.

- d) **Questions for the County Councillors**

House at Braeside has a problem with rats, this has been reported.

- e) **County Councillors update** – To receive any update

- f) **Accounts** – Accounts distributed in Annual Meeting of the Council

- g) **Audit** - To confirm that the council continue to meet the qualifying criteria and consider the council are exempt from external audit.

To note internal auditor's comments - to consider and approve the Annual Accounts and to sign the Governance / Statement of Accounts and agree to send off exempt certificate to Mazars. The Clerk to advertise the public rights on 3 June 2024

- h) **Electric in hall** – An electrician has done an inspection and found a number of issues which need addressing urgently. The quote to fix all the electric problems comes in at £3,200. DCC have said they will charge £750 just to do report and if any issues found an extra bill to be produced.

Decision needed To agree to getting another quote and getting done asap, or go with the one quote.

- i) **Future events to be held**

To discuss if any events to be held in the coming months.

- j) **Planting** – To discuss dates to start the planting and where to plant.

- k) **Policies** – All policies approved at the Annual Meeting of the Council.

- l) **Caretakers salary** – To note the minimum wage has been increased and the caretaker to be paid £11.44 per hour. This took affect from April.

- m) **Correspondence**

Nothing received

- n) **To consider any correspondence received after agenda was published (information only)**
- o) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8. FINANCIAL MATTERS

Payments - The following to be approved and paid by BACS following the meeting

- That the sum of £497.20 be paid to Mrs A Foster – April/May salaries (S/O)
- That the sum of £48.80 be paid to HMRC – paid direct by Mrs Foster paid direct from Clerk
- That the sum of £79.34 be paid to Mrs E Curry – April salary (Paid)
- That the sum of £19.80 be paid to HMRC – via Mrs Foster (Paid)
- That the sum of £79.34 be paid to Mrs E Curry – May salary
- That the sum of £19.80 be paid to HMRC – via Mrs Foster
- That the sum of £861.42 be paid to Gallagher Insurance
- That the sum of £88.33 be paid to CDALC – subscription (Paid)
- That the sum of £122.18 x 2 be paid via S/O to E On – Gas supply
- That the sum of £74.16 x 2 be paid via S/O to Eon – Electric supply
- That the sum of £8.00 be paid to HSBC – bank charges
- That the sum of £5.00 be paid to Mrs A Foster – mobile phone via S/O
- That the sum of £117.00 x 2 be paid to Anglian Water via S/O
- That the sum of £270.00 be paid to T Paterson – electrical work in hall (Paid)
- That the sum of £48.00 was paid to Peterlee Fire company – extinguisher service (Paid)
- That the sum of £81.29 be paid to Mr G Wheatley – Easter event reimbursement (Paid)
- That the sum of £162.50 be paid to Mrs R Routledge – Audit
- That the sum of £59.99 A Foster – Office 365 – the Clerk didn't get paid in December when the renewal was automatically taken out of bank. This needs to be addressed in December when next one is due (paid)
- That the sum of £138.20 be paid to Mrs A Foster – tax refund as per HMRC request, they paid this money into the Parish bank account in March (paid)
- That the sum of £65.00 be paid to Northern Counties – Allotment subs (Paid)
- That the sum of £428.80 be paid to Net Island - .gov email address set up

Receipts – that the following amounts be noted:

- That the sum of £9,963.93 received from DCC precept/grant
- That the sum of £60.00 was received from Boxer – room hire

9. DATE AND TIME OF NEXT MEETING

Thursday 4 July 2024 at 6.30pm