

EDMONDSLEY PARISH COUNCIL

Sarah Gemmell - Parish Clerk / RFO

Edmondsley Parish Hall
Appledore Gardens, Edmondsley, DH7 6DW
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27 February 2026

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
Councillors G Wheatley (Chair), A Bell, J Curry, J Armstrong, A Hodgson and D
MacAlister

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL**
which will be in the Parish Hall on **Thursday 5 March 2026 at 6.30pm**

BUSINESS

1. To receive apologies for absence
2. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 8 January 2026 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately listed on the agenda (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully

S L Gemmell

**Sarah Gemmell, Clerk & Responsible
Financial Officer**

7. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning** - To consider planning applications received – *none received*
- b) **To consider any planning applications received after the agenda was published** - this information is available on Durham County Council website – to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called.
- c) **Allotments/Leisure gardens**
- To note any update.
- d) **County Councillors update** – To receive any update
- e) **Audit**
- To appoint an internal auditor for the upcoming audit. To review and agree the Internal Audit Plan/Effectiveness of the Internal Auditor.
- f) **Allotment Wall**
- To discuss how the Council would like to move forward with the allotment wall repair.
- g) **Policies** – To review and approve the following policies:
- Risk Assessment
 - Statement of Internal Control
- h) **Events**
- To finalise plans for Easter event.
- i) **Allotment Rules**
- To review and update the tenancy agreements for the allotment site.
- j) **Training**
- Data Protection
- To confirm which Councillors attended the CDALC Data Protection Training.
- k) **Correspondence**
- Woodland Trust email offering free tree packs
 - Email from resident regarding rubbish along road from Edmondsley to Holmside

- l) **To consider any correspondence received after agenda was published (information only)**
- m) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

8. FINANCIAL MATTERS

Payments - The following to be approved and paid by BACS following the meeting

- That the sum of £814.84 be paid for staffing costs
- That the sum of £116.00 be paid to SLCC – annual membership fee
- That the sum of £4.49 be paid to HP instant Ink – monthly print plan January
- That the sum of £5.00 be paid to Lebara – mobile phone plan January
- That the sum of £65.93 be paid to E.On – monthly gas direct debit January
- That the sum of £36.13 be paid to E.On – monthly electricity direct debit January
- That the sum of £10.49 be paid to HP instant Ink – monthly print plan February
- That the sum of £50.00 be paid to ASDA – Easter Eggs
- That the sum of £5.00 be paid to Lebara – mobile phone plan February
- That the sum of £65.93 be paid to E.On – monthly gas direct debit February
- That the sum of £46.15 be paid to E.On – monthly electricity direct debit February
- That the sum of £18.49 be paid to Viking – paper towels
- That the sum of £7.90 be paid to Eltons – key cutting

Receipts – that the following amounts be noted:

- No receipts to note

9. DATE AND TIME OF NEXT MEETING

Thursday 7 May 2026 – Annual Parish Meeting at 6pm
- Annual Meeting of the Council at 6:30pm
- Ordinary Council Meeting at 7pm