

**EDMONDSLEY PARISH COUNCIL**

**Sarah Gemmell - Parish Clerk / RFO**

Edmondsley Parish Hall  
Appledore Gardens, Edmondsley, DH7 6DW  
07778897161

**clerk@edmondsleyparish.gov.uk**

26 June 2026

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
Councillors G Wheatley (Chair), J Armstrong, A Bell, J Curry, A Hodgson and D MacAlister

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be in the Parish Hall on **Thursday 2 July 2026 at 6.30pm**

**BUSINESS**

1. To receive apologies for absence
2. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the Annual Meeting of the Council held on 7 May 2026
6. To receive and approve the minutes of the meeting held on 7 May 2026 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately listed on the agenda (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

**Yours faithfully**

*S L Gemmell*

**Sarah Gemmell, Clerk & Responsible  
Financial Officer**

8. **PARISH MATTERS AND ON-GOING ITEMS:**

- a) **Planning** - To consider planning applications received – *none received*
- b) **To consider any planning applications received after the agenda was published** - this information is available on Durham County Council website – to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called.
- c) **Allotments/Leisure gardens**
- To note any update.
- d) **County Councillors update** – To receive any update
- e) **Newsletter**
- To review and approve the draft Summer newsletter.
- f) **Policies** – To review and approve the following policies:
- Complaints Procedure
  - Public Participation Policy
  - Social Media Policy
  - Facebook Group Rules
- g) **Events**
- To finalise plans for the Summer Fun Day. To create a plan for Halloween and Christmas.
- h) **Correspondence**
- Email from insurers regarding recovery of insurance excess
  - Email from member of the public enquiring about Blackhouse
  - Email from member of the public regarding the history of Tyzack Street
- i) **To consider any correspondence received after agenda was published (information only)**
- j) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## **9. FINANCIAL MATTERS**

### **Payments - The following to be approved and paid by BACS following the meeting**

- That the sum of £780.50 be paid for staffing costs
- That the sum of £14.00 be paid to Land Registry – deed copies
- That the sum of £42.49 be paid to HP instant Ink – monthly print plan May & additional printing
- That the sum of £5.00 be paid to Lebara – mobile phone plan May
- That the sum of £150.00 be paid to G Fletcher – internal audit fee
- That the sum of £244.98 be paid to Net Island – annual .gov email plan
- That the sum of £97.52 be paid to G Wheatley – fencing materials
- That the sum of £75.00 be paid to G Wheatley – planter & plants
- That the sum of £70.00 be paid to Northern Counties Allotment Association – annual subscription
- That the sum of £65.93 be paid to E.On – monthly gas direct debit May
- That the sum of £97.86 be paid to E.On – monthly electricity direct debit May
- That the sum of £2300.00 be paid to Hiscox – return of insurance payout
- That the sum of £6.49 be paid to HP instant Ink – monthly print plan June
- That the sum of £5.00 be paid to Lebara – mobile phone plan June
- That the sum of £1018.55 be paid to AJGIBL – annual insurance premium
- That the sum of £610.92 be paid to DCC – SLA for asbestos management & PAT testing
- That the sum of £65.93 be paid to E.On – monthly gas direct debit June
- That the sum of £97.86 be paid to E.On – monthly electricity direct debit June

### **Receipts – that the following amounts be noted:**

- That the sum of £20.00 was received from G Wheatley – room hire
- That the sum of £25.00 was received from S Gemmell – room hire
- That the sum of £15.00 was received from G Wheatley – room hire deposit
- That the sum of £13.50 was received from HP Instant Ink – refund
- That the sum of £20.00 was received from G Wheatley – room hire
- That the sum of £20.00 was received from G Wheatley – room hire
- That the sum of £30.00 was received from G Wheatley – room hire
- That the sum of £20.00 was received from G Wheatley – room hire

## **10. DATE AND TIME OF NEXT MEETING**

Thursday 3 September 2026 at 6.30pm