EDMONDSLEY PARISH COUNCIL

Sarah Gemmell - Parish Clerk / RFO

Edmondsley Parish Hall
Appledore Gardens, Edmondsley, DH7 6DW
07778897161

clerk@edmondsleyparish.gov.uk

30 October 2026

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
Councillors G Wheatley (Chair), A Bell, J Curry, A Hodgson

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be in the Parish Hall on **Thursday 5 November 2026 at 6.30pm**

BUSINESS

1. To receive apologies for absence
2. To receive and accept Disclosable Pecuniary / Other Interests from members in any item to be discussed
3. CiLCA Presentation
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 3 September 2026 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately listed on the agenda (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

Yours faithfully

S L Gemmell

Sarah Gemmell, Clerk & Responsible Financial Officer

8. PARISH MATTERS AND ON-GOING ITEMS:

a) **Planning** - To consider planning applications received –

None received.

b) **To consider any planning applications received after the agenda was published** - this information is available on Durham County Council website – to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called.

c) **Allotments/Leisure gardens**

- To note any update.

d) **County Councillors update** – To receive an update.

e) **Youth Club**

To receive an update from Sacriston Youth Project regarding the Youth Club.

f) **Quarterly Accounts**

To review and approve the quarterly accounts for the period July – September.

g) **Draft Budget**

To discuss and develop the draft budget for 2027-28. Final budget to be approved in January 2027.

h) **Newsletter**

To review and approve the Winter newsletter.

i) **Chairs for Parish Hall**

To consider quotes for additional chairs. To agree whether chairs should be purchased in this financial year.

j) **Events**

To finalise plans for Christmas events.

k) **Policies** – To review and approve the following policies:

- Co-option Procedure
- Grant Awarding Policy
- Scheme of Delegation

l) **Correspondence**

- None received

m) **To consider any correspondence received after agenda was published (information only**)

n) **Urgent issues for noting** (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

9. FINANCIAL MATTERS

Payments - The following to be approved and paid by BACS following the meeting

- That the sum of £902.08 be paid for staffing costs
- That the sum of £9.73 be paid to Amazon - no smoking signs
- That the sum of £5.00 be paid to Lebara – mobile phone plan September
- That the sum of £47.00 be paid to ICO – annual fee
- That the sum of £6.49 be paid to HP instant Ink – monthly print plan September
- That the sum of £174.14 be paid to E.On – monthly gas direct debit September
- That the sum of £97.86 be paid to E.On – monthly electricity direct debit September
- That the sum of £17.00 be paid to Anglian Water – monthly water direct debit September
- That the sum of £6.49 be paid to HP instant Ink – monthly print plan October
- That the sum of £5.00 be paid to Lebara – mobile phone plan October
- That the sum of £293.94 be paid to WEL Medical – defibrillator battery
- That the sum of £174.14 be paid to E.On – monthly gas direct debit October
- That the sum of £97.86 be paid to E.On – monthly electricity direct debit October
- That the sum of £17.00 be paid to Anglian Water – monthly water direct debit October
- That the sum of £599.99 be paid to Ebay – laptop
- That the sum of £29.36 be paid to Amazon – Halloween items
- That the sum of £255.00 be paid to Candy Kids – Christmas disco
- That the sum of £195.00 be paid to Candy Kids – Halloween disco

Receipts – that the following amounts be noted:

- That the sum of £35.00 was received from G Wheatley – room hire
- That the sum of £140.00 was received from Real Life Options – room hire
- That the sum of £20.00 was received from G Wheatley – room hire
- That the sum of £20.00 was received from G Wheatley – room hire

10. DATE AND TIME OF NEXT MEETING

Thursday 14 January 2026 at 6.30pm